

## PARTICIPATION TRACKER INSTRUCTIONS

Use the Tracking Poster to track trips that students choose to GoByBike. Establish it as a morning ritual when the students arrive. You can also collect weekend ride numbers if you have weekend participation. Adding their KM's, ticking the box, or putting the sticker on the poster is often a highlight! At the end of GoByBike Week, team leaders can tally results and log them online. The online *Multi-Rider Mode* makes this super easy to log, but if you do not have the time, you are welcome to email them to GoByBike BC Support and they will be logged for you.

### Logging trips is easy by following these steps:

1. Enter your School name and your team or division name at the top of the tracker.
2. Enter the names of the participants. Full names are not needed!
3. Enter the ride details for each participating day. You can either log the accurate km's if known, or mark the days that they rode. We use an average 2.1 km ride for those rides that are not filled in otherwise.
4. Tally the students rides and complete the grand total of km's.
5. Log your class rides online OR email a photo of the tracker to [support@gobybikebc.ca](mailto:support@gobybikebc.ca) with your school and team information and we will data load the tracker for you!

Questions? Contact your local community coordinator, or email [support@gobybikebc.ca](mailto:support@gobybikebc.ca).

Thank you for participating in GoByBike Weeks for Schools!





# PARTICIPATION TRACKER

TEAM NAME: \_\_\_\_\_

DISTANCE (KM) EACH DAY

NAME OF PARTICIPANT	MAY	JUNE						TOTAL KM'S	MODE SHIFT?
	31	1	2	3	4	5	6		
01									
02									
03									
04									
05									
06									
07									
08									
09									
10									
11									
12									
13									
14									
15									
16									
17									
18									
19									
20									

DAILY TOTALS

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TOTAL OF KILOMETERS



FREE REGISTRATION  
GOBYBIKEBC.CA